



**MAJOR OPERATIONAL PERMIT APPLICATION
CAL FIRE / SAN LUIS OBISPO COUNTY FIRE
OUTDOOR EVENTS WITH OVER 1,000 ATTENDEES**

APPLICANT INFORMATION

Applications to hold events need to be authorized by the San Luis Obispo County Planning Department. The operational permit issued by County Fire is to ensure all life safety measures are being met and it is not approval for the event.

EVENT NAME:	EVENT DATES / TIMES:
EVENT LOCATION:	
ESTIMATED ATTENDANCE (INCLUDE MANAGEMENT AND EMERGENCY STAFF):	
CONTACT NAME:	PHONE:
ADDRESS:	
CITY:	STATE: ZIP:

Outdoor assembly events are regulated by Section 3106 of the California Fire Code. San Luis Obispo County Fire requires applicants to obtain an operational permit prior to the event. The applicant is responsible for submitting plans with the application which include:

1. Primary event cell phone and/or radio frequency: _____
2. Event staff contact list
3. Event site plan/floor plan
4. Event management list (Crowd management, fire watch, EMS, etc.)
5. Access for emergency equipment
6. Fire service features (water supply/hydrant locations)
7. Occupancy load and means of egress.
8. Public Safety plan (CFC403.12.2)
9. Vegetation management plan
10. Cooking appliance use and protection
11. Liquefied petroleum gas use and locations
12. Electrical equipment and wiring
13. Generator locations
14. Portable fire extinguisher locations

Please review attached checklist to ensure all applicable items are addressed before County Fire Department personnel perform inspection.

PERMIT INFORMATION

Fee amount is \$451 Please make check payable to: San Luis Obispo County Fire Department

Mail to: SLO County Fire
1150 Laurel Lane, Suite 175
San Luis Obispo, CA 93401

Contact Information
Phone: (805) 503-5715
Email: loreemcroberts@fire.ca.gov

By signing below, I certify that I have read and understand the associated California Fire Code requirements and permit application. The information I have provided is complete and accurate to the best of my knowledge. I grant permission to CAL FIRE/San Luis Obispo County Fire Department to perform all Fire Department inspections as required and will comply with all instructions.

Agent Signature:	Date:
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For Fire Department Use Only

Approved:	Date:	Denied:	Date:	Reason:
SUBMITTAL INFORMATION RECEIVED:				
Fees:	Check #:	Plans:		
Permit Issued by:	Date:	Comments:		
Conditions of Permit:				

CHECKLIST FOR OUTDOOR EVENTS WITH MORE THAN 1,000 ATTENDEES

PASS	FAIL	
GENERAL		
<input type="checkbox"/>	<input type="checkbox"/>	Fireworks will not be permitted under ANY circumstances.
<input type="checkbox"/>	<input type="checkbox"/>	Combustible decorative materials are to be flame resistant except table covers.
<input type="checkbox"/>	<input type="checkbox"/>	Vegetation Clearance Event location, tents, trailers, stages, egress routes shall maintain 30-50 feet minimum clearances from flammable vegetation.
<input type="checkbox"/>	<input type="checkbox"/>	Crowd Managers There shall be trained crowd managers or crowd managers/supervisors at a ratio of one crowd manager/supervisor for every 1,000 occupants.
<input type="checkbox"/>	<input type="checkbox"/>	Roads for egress, ingress and emergency evacuation routes must be unobstructed. (Including AG & Private access)
<input type="checkbox"/>	<input type="checkbox"/>	Parking areas must maintain exiting pathway and provide fire watch (open field or roadside/event viewing areas)
SEATING		
<input type="checkbox"/>	<input type="checkbox"/>	Where chairs and/or tables are used, the arrangement shall be such to provide aisles 44" wide where obstructions are placed on both sides.
<input type="checkbox"/>	<input type="checkbox"/>	There shall be no more than 14 seats in any row of seats with aisles at each end. All loose seats, folding chairs or similar seating facilities that are not fixed to the floor shall be bonded together in groups of not less than three. EXCEPTION: When not more than 300 such seats, chairs or facilities are provided, bonding thereof may be deleted. [CCR Title 19 Division 1]
<input type="checkbox"/>	<input type="checkbox"/>	The width of aisles without fixed seating shall be a minimum of 44 inches in seating areas and be progressively increased in width to provide not less than one foot of aisle width for each 50 persons served by the aisle. Arrangement of aisles shall be subject to approval by the fire code official.
<input type="checkbox"/>	<input type="checkbox"/>	With standard row seating, the spacing of chairs shall provide a space of not less than 12" from the back of one chair to the front of the most forward projection of the chair immediately behind. The rows of chairs shall be spaced not less than 33" back-to-back.
COOKING AREA LAYOUT AND APPLIANCES		
<input type="checkbox"/>	<input type="checkbox"/>	Cooking and barbecues shall be a minimum of 10 feet from any booth and shall be protected from access by the public
<input type="checkbox"/>	<input type="checkbox"/>	Electrical heating and cooking equipment shall comply with the California Electrical Code and must be approved by the fire code official.
<input type="checkbox"/>	<input type="checkbox"/>	Open flame or other devices emitting flame, fire, or heat or any flammable or combustible liquids, gas, charcoal or other cooking device or any other unapproved devices shall not be permitted inside or located within 20 feet of the tent while open to the public unless approved by the fire code official.
<input type="checkbox"/>	<input type="checkbox"/>	Heating and cooking equipment shall not be located within 10 feet of exits or combustible materials.
<input type="checkbox"/>	<input type="checkbox"/>	Tents with sidewalls or drops where cooking is performed shall be separated from other tents by a minimum of 20 feet.
<input type="checkbox"/>	<input type="checkbox"/>	Outdoor cooking that produces sparks or grease laden vapors shall not be performed within 20 feet of a tent.
<input type="checkbox"/>	<input type="checkbox"/>	Solid flammables, butane or other similar devices which do not pose an ignition hazard shall be approved for cooking demonstrations and warming of food. Solid fuel cooking shall be isolated from contact with the public by physical guards, fencing, or enclosure and shall be a minimum of 20 feet from any structure, overhang, or fabric.
<input type="checkbox"/>	<input type="checkbox"/>	All commercial cooking equipment located inside of a trailer or fully enclosed constructed booth made of permanent materials shall be provided with an approved automatic fire extinguishing system which is U.L. 300 compliant, bearing an approved service label as certified by the Office of the State Fire Marshal.
<input type="checkbox"/>	<input type="checkbox"/>	All barbeque cooking shall be conducted only outside of tents. Barbeque shall be placed a minimum of 20 feet from any structure, overhang, fabric, or combustible material.
<input type="checkbox"/>	<input type="checkbox"/>	No combustible or flammable liquids shall be heated directly on any heater or cooking appliance. Substance such as candle wax shall be melted in containers set in boiling water (double boiler) to keep the wax from reaching its ignition temperature.
<input type="checkbox"/>	<input type="checkbox"/>	All deep fryers and other cooking appliances (i.e., pots, pans, woks, etc.) with a capacity of one (1) gallon (4 quarts) of cooking oil or more shall be kept outside of tents, trailers, or the like and placed a minimum of 20 feet away or shall be located under a commercial kitchen hood provided with a U.L. 300 compliant fire extinguishing system bearing an approved service label as certified by the Office of the State Fire Marshal. Deep-fat fryers and other appliances for the cooking and holding of food until served will be reviewed by CAL FIRE/SLO County Fire Department and are <u>only approved</u> on a case-by-case basis. If approved, a Class K portable fire extinguisher shall be located within 30 feet of the fryer.

PORTABLE FIRE EXTINGUISHERS

Portable fire extinguishers shall be provided as required by California Code of Regulations, Title 19, Division 1, Chapter 2, Article 3, Section 319.

<input type="checkbox"/>	<input type="checkbox"/>	Portable fire extinguishers shall be located in conspicuous locations where they will be readily accessible and immediately available for use along normal paths of travel.
<input type="checkbox"/>	<input type="checkbox"/>	Portable fire extinguishers shall not be obstructed or obscured from view and shall be provided with a locating sign when deemed necessary by the San Luis Obispo County Fire Marshal's office.
<input type="checkbox"/>	<input type="checkbox"/>	One Class 2-A fire extinguisher shall be provided in every tent having a floor area between 500 square feet and 1,000 square feet plus one 2-A fire extinguisher in each auxiliary adjacent tent. One additional extinguisher shall be provided for each additional 2000 square feet or fraction thereof.
<input type="checkbox"/>	<input type="checkbox"/>	At least one Class 10 B-C fire extinguisher shall be provided with each generator or transformer.
<input type="checkbox"/>	<input type="checkbox"/>	At least one Class 10 B-C fire extinguisher shall be provided in kitchen, dining areas, and at locations where flammable or combustible liquids or flammable gases are used, stored, or dispensed.
<input type="checkbox"/>	<input type="checkbox"/>	A K-rated fire extinguisher shall be provided for all cooking applications utilizing grease or combustible cooking media (vegetable or animal oils or fats).

ELECTRICAL

Electrical equipment and installations shall comply with the California Electrical Code. Some temporary lighting may require an electrical permit. Contact the County of San Luis Obispo's Building Department for requirements.

<input type="checkbox"/>	<input type="checkbox"/>	Before an extension cord can be used with a portable appliance all the following must be met:
		<ol style="list-style-type: none">1. Extension cords shall be of a grounded type and listed for exterior use.2. Extension cords shall be plugged directly into an approved receptacle.3. Extension cords shall serve only one appliance or fixture.4. Extension cords shall not exceed 75 feet in length and be no smaller than 16-gauge wire.5. The current capacity of the cord shall not be less than the rated capacity of the appliance or fixture.6. The extension cord is maintained in good repair, without splices, deterioration, or damage.7. If an extension cord must go across a traffic area, then an approved traffic pad shall be used.8. All extension cords shall be secured to prevent a tripping hazard.9. Extension cords shall not be connected in series.
<input type="checkbox"/>	<input type="checkbox"/>	Extension cords shall be unplugged after each daily use.
<input type="checkbox"/>	<input type="checkbox"/>	Extension cords shall not be used in lieu of hardwiring.

COMPRESSED GAS CYLINDERS

<input type="checkbox"/>	<input type="checkbox"/>	Propane fired devices must be approved by Underwriters Laboratories (UL) or by the American Gas Association (AGA). These labels must be accessible for inspection.
<input type="checkbox"/>	<input type="checkbox"/>	All L.P. gas cylinders shall be within current hydrostatic test date, (no more than 12 years from date of manufacture, or no more than five (5) years from last hydrostatic test).
<input type="checkbox"/>	<input type="checkbox"/>	All cylinders shall be stored in an upright position, adequately secured in place, and protected to prevent accidental tip-over, tampering, unauthorized movement and damage by vehicles or other hazards. All cylinders shall be protected from public access.
<input type="checkbox"/>	<input type="checkbox"/>	All compressed gas cylinders in use shall be equipped with individual regulators with approved hose and appliances.
<input type="checkbox"/>	<input type="checkbox"/>	Liquefied Petroleum (LP) gas containers of 500 gallons or less shall be located outside of the tent with a minimum separation distance of least 10 feet between container and structure and shall have the safety release valve pointed away from the tent.
<input type="checkbox"/>	<input type="checkbox"/>	Liquefied Petroleum (LP) gas containers of 500 gallons or more shall be located outside of the tent with a minimum separation distance of least 25 feet between container and structure and shall have the safety release valve pointed away from the tent.
<input type="checkbox"/>	<input type="checkbox"/>	Cylinders not in use shall be capped.
<input type="checkbox"/>	<input type="checkbox"/>	Empty tanks shall be removed on a daily basis.

TENTS, CANOPIES AND BOOTHS

<input type="checkbox"/>	<input type="checkbox"/>	Fire Safety Personnel - The owners or operators of any tent used as a place of assemblage shall provide at least one qualified fire safety person in every tent having a capacity of 500 persons and one additional qualified person for each 1,000 additional persons or fraction thereof. Such persons shall be on duty in the tent at all times when the tent is open to the public. They shall be proficient in the handling of fire extinguishers and equipment and shall be familiar with the fire and public safety regulations. The individual designated under this section shall meet the approval of the fire authority having jurisdiction.
<input type="checkbox"/>	<input type="checkbox"/>	Standby Personnel - When requested by the fire code official, it is essential for public safety in a tent due to the use or the nature of the activity the owner, agent or lessee shall employ one or more qualified persons as required and approved to remain on duty during the times such places are open to the public and or activities are being conducted. Standby personnel shall keep diligent watch for fires and take prompt measures for extinguishment, assist in evacuation, and call 9-1-1.
<input type="checkbox"/>	<input type="checkbox"/>	Abatement of Fire and Panic Hazards - Any condition that presents a fire hazard, would contribute to the rapid spread of fire, interfere with the rapid exit of persons from the tents, or interfere with or delay the extinguishment of a fire, shall be immediately corrected as ordered by the enforcing authority.
<input type="checkbox"/>	<input type="checkbox"/>	Tents shall have proper exiting in place. Each tent shall at least one exit and no less than the number of exits as indicated in the Special Events Policy. Number of exits are based on the size of the tent, number of walls (sides) and occupant load. Maximum occupant load signs shall be posted when required by the fire code official.
<input type="checkbox"/>	<input type="checkbox"/>	Flammable-liquid-fueled equipment shall not be used in tents. Storage of flammable and combustible liquids shall be stored outside in an approved manner and not less than 50 feet from tents. Refueling shall be performed in an approved location and not less than 20 feet from tents.
<input type="checkbox"/>	<input type="checkbox"/>	Generators and other internal combustion power sources shall be separated from tents by a minimum of 20 feet and shall be isolated from contact with the public by fencing, enclosure, or other approved means. All tripping hazards shall be secured.
<input type="checkbox"/>	<input type="checkbox"/>	Display of Motor Vehicles - Batteries shall be disconnected in an appropriate manner. Vehicles shall not be fueled or defueled within a tent. Fuel tanks shall not exceed one quarter of the tank capacity or 5 gallons whichever is less. Fuel systems shall be inspected for leaks and fuel tank openings shall be sealed to prevent the escape of vapors.
<input type="checkbox"/>	<input type="checkbox"/>	Housekeeping and Combustible Vegetation Removal - The areas within and adjacent to the tent shall be maintained clear of all combustible materials and vegetation that could create a fire hazard within 30 feet. Combustible trash shall be removed at least once per day during the period that the tent is occupied by the public. The accumulation of combustible trash in the form of papers, boxes, etc., when stored next to open flame or hot cooking devices present a tremendous fire hazard. Hot oil can ignite other items and can cause serious and/or lethal burns. Use common sense and pay attention! Do not block your exits - always leave a clear and open path to the outside when you are working in a portable structure.
<input type="checkbox"/>	<input type="checkbox"/>	Weed Abatement and Vegetation Removal - Vegetation, weeds, hay, straw trash, flammable materials, and the like, shall be removed and stored a minimum of 50 feet from a tent.
<input type="checkbox"/>	<input type="checkbox"/>	Combustible Waste Material - The floor surface inside tents and the grounds outside and within 30 feet in perimeter shall be kept free of combustible waste and other combustible materials that could create a fire hazard.
<input type="checkbox"/>	<input type="checkbox"/>	Clearance - There shall be a minimum clearance of at least 3 feet between the fabric envelope and all contents located inside membrane structures.
<input type="checkbox"/>	<input type="checkbox"/>	Smoking - Smoking shall not be permitted in tents or in any areas adjacent to where hay or other highly flammable materials are kept. Approved "NO SMOKING OR VAPING" signs shall be conspicuously posted in all tents open to the public and wherever otherwise specified by the enforcing authority.
<input type="checkbox"/>	<input type="checkbox"/>	Open Flames - Open flame or other devices (candles, torches, and the like) emitting flame, fire or heat, lanterns or any flammable or combustible liquid, gas, charcoal, or other cooking device, shall not be permitted inside or located within 20 feet of a tent unless approved by the fire code official.