



Matt Jenkins, Fire Chief

FIRE SAFETY PLAN INFORMATION

If you are requesting a permit for construction within the areas protected by Cal Fire/San Luis Obispo County Fire, you must submit a Fire Safety Plan application to the Cal Fire/San Luis Obispo County Fire Prevention Bureau. The County Planning & Building Department will **not** issue permits until the Fire Safety Plan is completed. ***Please allow a minimum of 4 weeks for the completion of your Fire Safety Plan.***

- ✓ Pay applicable fees and receive a project number from the County Planning Department.
- ✓ Complete a Fire Safety Plan Application (FSPA). It is available on our website at www.cdfslo.org on the “Permits” page. Applications are also available at our headquarters office. A site plan and vicinity map must be attached to the FSPA at the time of submittal.
- ✓ If your project is served by a community water system, a completed Community Water System Verification Form must be submitted. It is available on our website.
- ✓ Cal Fire permit holds will be released after the Fire Safety Plan has been completed. ***Please allow a minimum of 4 weeks for the completion of your Fire Safety Plan.*** A copy of the Fire Safety Plan will then be sent to the owner and/or agent via the US Postal Service.
- ✓ Cal Fire final inspections are performed on Tuesdays in the South County area and Thursdays in the North County area. Call for a final inspection at (805) 543-4244, extension 2220 **after** all Fire Safety Plan requirements have been completed. Note: The Building Department will **not** final your project until Cal Fire has inspected and finalized your project.
- ✓ Please contact the Community Services District Fire Department if your proposed project is within the following district boundaries:
 - Cambria (805) 927-6223
 - Oceano (805) 481-6730
 - Santa Margarita (805) 438-3185
 - San Miguel (805) 467-3388
 - Templeton (805) 434-4900
- ✓ If you need to speak with a Cal Fire/SLO County Fire inspector in person, it is recommended that you make an appointment by calling the Prevention Bureau at (805) 543-4244.
- ✓ Cal Fire/San Luis Obispo County Fire is located at 635 North Santa Rosa Street in San Luis Obispo. It is just north of Highland Avenue and the main Cal Poly entrance, where Santa Rosa Street turns into Highway 1.