



Scott M. Jalbert, Unit Chief

Standard 2

Addressing

Scope

This standard provides consistent identification of all buildings throughout San Luis Obispo County so they can be easily located during an emergency. References for this standard are the 2016 California Fire Code, Section 505 and San Luis Obispo County Title 20.

Requirements

New and existing buildings shall have approved address numbers, building numbers or building identification placed in a position that is clearly legible and easily visible from the street or road fronting the property. Additional locations of identification may be required by the Fire Code official to facilitate emergency response. Street names and address numbers are assigned by the County of San Luis Obispo Planning and Building department.

1. Address numbers shall be Arabic numerals or alphabet letters, contrast with their background and be a minimum width of 0.5 inch and height per occupancy type as follows:
 - Residential 6 inches
 - Commercial 8 inches
 - Industrial 10 inches
2. Apartments, Town Houses and Condominiums shall install address numbers that are eight (8) inches in height with a minimum 0.5 inch width.
3. Address numbers at the driveway entrance shall be clearly visible from both directions. It is highly recommended that the numbers be reflectorized or lighted.
4. Where buildings are set back from the street, larger numbers shall be required.
5. Address numbers shall be visible at all times. Trim trees, bushes and shrubs if foliage obstructs visibility.
6. Suite numbers shall be located above or adjacent to the entrance door.
7. When a building is not visible from the roadway or when required by the Fire Chief, additional numbers or addresses shall be installed on an elevated post or monument adjacent to roads or driveways leading to buildings.

8. Where multiple addresses are required at a single driveway, such addresses shall be mounted on a single approved post. Identifying units with A, B, C, 1, 2, 3, etc. is not allowed. Please contact the SLO County Planning Department to obtain the correct address numbers.

Directory Requirements

Complexes with multiple buildings may be required to provide directories, premises maps and directional signs. The scale, design and location of directory signs shall be approved by the Fire Code official.

Directory Requirements:

1. Must be provided at every entrance into the complex.
2. Must be set back two (2) feet from the curb, facing the driveway.
3. A directory shall be a minimum of 3 feet by 2 feet.
4. Individual unit numbers shall be a minimum of ½” in height.
5. Building numbers shall be a minimum of ½” in height.
6. Lettering shall be a minimum of ½” in height.
7. Must be illuminated, either internally or externally.
8. Subject to Fire Department approval prior to directory printing and installation.

Street Signs

1. Approved street or road signs and address numbers shall be installed prior to occupancy of any new building and prior to construction when required by the Fire Chief.
2. Street signs shall meet the County of San Luis Obispo road sign specification. This link www.slocounty.ca.gov/...Names/Road+Naming+Process+Guide.pdf will provide you information on what is required.
3. If the road is maintained by the County of San Luis Obispo, the sign will also be maintained by them.
4. If the road is maintained by another agency (road maintenance agreement, Homeowner’s Association, district, etc.) the signs will be maintained by that entity.
5. If the road is not maintained by either the County or another agency, the road signs shall be maintained by the parties who requested the road name or the construction permit.
6. All signs not maintained by the County shall have reflective green lettering on a reflective white background and may be purchased from any sign vendor.