



Scott M. Jalbert, Unit Chief

Frequently Asked Questions

What do I need to submit with my Fire Safety Plan Application?

- You need to submit a site plan and elevation plan with your FSP application.

Do I have to pay fees to CAL FIRE?

- All the fees you pay will be handled through the San Luis Obispo County Planning and Building department. We collect NO fees here at CAL FIRE.

How long after I submit my plans and FSP application before I get a Fire Safety Plan?

- We strive for a fast turnaround time but it can take up to 4 weeks to complete.

Can I request a site inspection during the building process if I need clarification on fire department requirements?

- Absolutely, we are here to help.

How can I reach an inspector if I have questions or concerns?

- Generally, we have someone in the office during normal business hours that can assist you. There are times though when an inspector may not be available and you will need to leave a message either with administrative staff or voice mail.

I have completed everything on my Fire Safety Plan, where do I call to request a final fire department inspection?

- Please call our office at (805) 543-4244, extension 3490. During regular business hours (8 am to 5 pm), our administrative staff will take your call. You can also call after hours and leave a voice mail.

What information will I need to give when I call for an inspection?

- Please supply your permit number (PMT), site address, type of inspection, gate code (if applicable), name and a call back number to ensure we can reach you to confirm your inspection.

When do inspections occur?

- Inspections are scheduled as follows:
 - South County / North Coast are done on **Tuesdays** and need to be scheduled no later than 5:00 p.m. the Monday before.
 - North County inspections are done on **Thursdays** and need to be scheduled no later than 5:00 p.m. the Wednesday before.

Can I schedule a time for my inspection?

- Unfortunately, no. While we make a great effort to accommodate your busy schedule, we cannot guarantee a specific time for your inspection. We can however, call you that day with an estimated time of arrival.

Does anyone have to be there when the inspector comes?

- No. If an automatic fire sprinkler system has been installed we will need access to the interior areas of the home/structure. Access is needed to check the sprinkler heads, test the alarm bell, and verify water pressure. If someone is not available to meet the inspector, you must make provisions to allow for entry into the building (i.e., instructions on where the key is located, specify which door is unlocked, etc.). The inspector can make prearranged entry and then secure your structure before leaving. Please leave your inspection card(s) in a visible location. If any corrections are needed, a correction notice will be left on site. If the project is finalized, the inspection card will be signed and dated in the appropriate place.

Can I check the status of my project?

- Yes, you can call us at (805) 543-4244 x3490 during regular business hours or check the County's PermitView system at: www.sloplanning.org/PermitView